



भारतीय प्रौद्योगिकी संस्थान रोपड़
INDIAN INSTITUTE OF TECHNOLOGY ROPAR
रूपनगर, पंजाब-140001/ Rupnagar, Punjab-140001
दूरभाष/Tele: 01881-231146

(Research and Development)

Date :

To,

The Dean
Research & Development Section
IIT Ropar
Rupnagar, Punjab-140001

Through – Principal Investigator of the project

Sub: Recommendation for extension of tenure

Dear Sir,

I,.....(name) Principal Investigator of
..... (project number) titled “.....”.
Mr./Ms..... (name) is working as
..... (designation) under the above mentioned project since
.....(date). His/ Her present tenure of engagement is going to be
completed on (date). I request to extend his/ her tenure in the project for
..... (period).

Thank you,

Yours faithfully,

Signature of Principal Investigator

Extension Recommended/ Not : _____

Remarks (if any) : _____

Note: The ad-hoc appointment will be for maximum one year from the date of joining.

DR/AR (R&D)

Dean (R&D)